



COMPANY CONTRACT 2018-2019
2840 Auburn Blvd., Sacramento CA 95821
www.malkodance.com

MPAA is comprised of performing and competitive teams that require physical competence, financial, personal and family commitment; and the ability to manage academic classes and other commitments during the entire school year.

Placement in MPAA is based on the following criteria:
Technique, Potential, Commitment Level, Enthusiasm, Attitude and Behavior
in class, Attendance, Stage Presence

We place students together in groups that we feel will work best together in rehearsals, and performances and will accelerate the growth of each dancer. Company members are selected by the artistic director and will be invited into the appropriate company level.

PARENT / GUARDIAN

LAST NAME FIRST NAME

ADDRESS

CITY STATE ZIP

CELL PHONE HOME PHONE

E-MAIL

STUDENT(S)

LAST NAME FIRST NAME D.O.B.

LAST NAME FIRST NAME D.O.B.

LAST NAME FIRST NAME D.O.B.

STUDENT EXPECTATIONS

- Attend all required classes. Absences will not only affect the individual dancer, but the company as a whole. Attendance will be reviewed monthly.
- All unexcused classes must be made up no later than the last day of the following month. Excused absences do not need to be made up but can be if the dancer has time in their schedule. If three or more unexcused absences are not made up, a dancer may be asked to leave the company. Excused absences include:
 - Death in the family
 - Scheduled school programs or performances required for credit
 - Wedding or religious dedications of you or a member of your family
 - If you are seriously ill or infectious
 - Required rehearsals, performances and competitions as determined by the Artistic Director.
- In order to be excused, the dancer's parents must email: eleni@malkodance.com prior to the class. Please include the dancers name classes date and times of absences, and reason for the absence. Dancers will watch company class/ Rehearsals in the case of injury or mild illnesses.
- While a member of MPAA, dancers will not dance for another studio. Furthermore company members are not allowed to dance under the independent title at any competitive events. First priority must be given to MPAA scheduled rehearsals and Performances/Competitions.

- All students must follow the stated code of conduct - see below.
- Comply with published studio dress code requirements.
- Act maturely and independently at all times, including competitions and performances.
- Be responsible and accountable for staying informed of all MPAA activities, practice schedules and deadlines.

DANCER CODE OF CONDUCT:

1. Keep positive relationships with fellow dancers. Strive to encourage and give positive feedback to each other. Nurture these relationships with kindness and respect to those who are close to you, but also those with whom you share performing time. Dancers are team members must be able to trust each other.
2. The education and experience of this art form for each dancer is paramount. Each dancer should be able to attend class without feeling threatened, or anxious. Each dancer should be able to leave having learnt more about their chosen art form and having that art form as their central focus and enjoyment.
3. Be attentive and listen at all times in class, following the directions of the instructor. Display inappropriate attitude, behavior and work ethic.
4. Foster relationships with fellow dancers, instructors, Guest artists and other MPAA volunteers in a truthful and fair manner. All members of MPAA staff, fellow students and volunteers should be treated with kindness and respect.
5. Maintain a professional image and conduct. Academy members are the face of MPAA and should conduct themselves in a manner that reflects positively on the organization. This includes displaying team spirit and good sportsmanship. When wearing any MPAA apparel, act with class and dignity so as not to discredit yourself or MPAA.
6. Dancers choosing to participate in social media are reminded that this isn't extension of yourself and the studio. All posts should reflect positively on your teammates and your organization.
7. Younger dancers learn from example and it is very important that they see positive role models throughout the higher levels. You are an ambassador of goodwill for the entire studio.
8. Dancers who feel they're being mistreated by a fellow dancer are encouraged to notify any teacher or staff member they feel comfortable talking to. A review will be made of the situation and if warranted at the discretion of the director, appropriate actions will be taken.

Please remember-it is a privilege to participate in MPPA classes and performances. One's behavior must emulate that privilege.

STUDENT AGREEMENT

I have read and understand the MPAA Student Expectations and Code of Conduct and understand the responsibilities that I have during the season. My signature below signifies that I agree to abide by all Academy guidelines. I understand that it is an honor and a privilege to be a member of MPAA and I represent the Academy and studio on a positive manner at all times.

Student Name (Printed) or Parent/Guardian
if child under 8 years of age

Date

Student Signature or Parent/Guardian
if child under 8 years of age

PARENT EXPECTATIONS

Participating in a dance company is a year-round financial and time commitment of the entire family and that includes training, rehearsals and travel potentially during winter, spring and summer breaks, sometimes with minimal warning. Parents are expected to:

Commit to the entire season. When a dancer voluntarily withdraws mid-season, it places undue hardship on Directors and Academy members as pieces must be re-done, taking critical time away from other dancers. If you have concerns about committing to the entire season, you should not join the Academy. You must notify us with a 30 day notice of your withdrawal otherwise a fee will be assessed to your account. You cannot just drop out without notice.

Be aware of and be prepared to meet all financial obligations in a timely manner. Accounts must be paid in full in order to be allowed to participate in classes and to participate in performances and/or competitions.

Read and respond to all emails in less than 48 hours.

We are encouraging that you keep a payment account on file for automatic payments. All charges will be billed to your account unless you make arrangements within the 48 hours prior to auto billing and payments.

Payments not made by the 3rd of each month will incur a \$20 late fee charge. No exceptions. If the payments continues to be late an additional \$5 will be added each day. It is considered late and student will not be allowed to participate in classes until account is brought current. Additionally, returned checks will be charged a \$20 returned NSF check fee plus the fee assessed by our bank (\$12—\$15).

Initials_____

Notify the director of any injuries of illnesses of your child/children.

Address the Director directly with any issues or concerns. We cannot address your concerns if we are unaware of what may be happening. Please no negative talk among parents, in the studio or in front of your child/dancer.

Initials_____

Be responsible and accountable for staying informed of all MPAA activates, practice schedules and deadlines.

Whenever possible, come early, stay late to support other parts of the academy in performance and competitions.

Be aware that dancers can be asked to leave the company based on the behavior and actions of the parent.

Initials_____

REGISTRATION / ENROLLMENT / TUITION

A non-refundable enrollment/registration fee of \$25.00 per student (\$40.00 per family) is due upon registration and each August 1st thereafter.

- **Early Bird Registration Special:** Students registering from August 1 - 24th we will waive the registration/enrollment fees.
- If student discontinues classes, re-registration will be required to resume.

TUITION STRUCTURE FOR 2018-2019

Tuition is collected by automated credit card, debit card or electronic check payments and will be completed on the 3rd of the month or the first business day following if the 3rd is on a weekend or holiday.

Tuition will be assessed unless the school is notified IN WRITING USING THE FORM BELOW by the 15th of the prior month of the student's intent to discontinue.

Tuition is based on an entire season, and is divided into 11 payments.

No adjustment will be made for mid season vacations, holidays, or missed classes (students may makeup classes). No refunds.

EXCEPTIONS:

- Tuition Prorate Exception for August 2018 only:
Due to Summer Vacation Schedules that extend into August monthly payment will be adjusted and pro-rated weekly.
- End of Season June 2019 Tuition Payment will reflect only 2 weeks of payment since we will begin Summer Break immediately after Summer Showcase

TUITION FEES

Tuition based on one child; 2nd or more children get 10% discount

1 lesson per week \$70
2 lessons per week \$130
3 lessons per week \$170
4 lessons per week \$210
5 lessons per week \$245
6 lessons per week \$275

- Dance World International Program Exam: \$15 per student or \$25 per family
- Drop in class - \$20
- Rounds - \$10
- Practice - \$5
- Workshops - prices vary per guest instructor

PRIVATE LESSONS

Often competition dancers would like to have additional personal choreography set or technique improvement lesson on themselves, or with others.

- **Private Lesson** (45 min.)
- \$30-\$40 (Student Teacher)
- \$50-\$80 (Studio Instructor)
- Guest Instructors: Private Lesson prices vary per instructor

Initials_____

ARTISTIC DIRECTOR FEE

There is a non-refundable fee per dancer payable to the studio for the director of your company. Please contact the director if special financial arrangements are needed. The fee covers choreography, music, research, costume concepts, travel, Hotel expenses and attendance for competitions, conventions and performances. Fees are structured as follows:

Artistic Director Fee - \$100 per family

Initials_____

PRODUCTION FEES

A production fee will be assessed to your account on:

January 2, 2019, for the Winter Showcase - **\$50 per family**

May 2, 2019, for the End of Season Summer Showcase - **\$100 per family**

The fees are associated with the facility rental and expenses at Harris Center for the Arts, Folsom, CA.

Initials_____

PLEASE ENROLL STUDENT(S) IN THE FOLLOWING CLASSES

AGE CATEGORIES	1st STUDENT	2nd STUDENT	3rd STUDENT
Juvenile 1 (4-5 years)			
Juvenile 2 (6-7 years)			
Newcomers 1 (8-11 years)			
Newcomers 2 (12-15 years)			
Junior Performing Team (8-12 years)			
Youth Performing team (13 years & up)			

CLASSES

MONDAY - MAIN FLOOR

PLEASE MARK

5 pm	Open Class	Int'l Latin Technique	
6 pm	Junior Performing Team	Ballroom and Int'l Latin Show	
7 pm	Open Class	Hip Hop	

MONDAY - SMALL FLOOR

5 pm	Juvenile 2	Exercise & Show	
6 pm	Juvenile 1	Exercise & Show	

TUESDAY - MAIN FLOOR

5 pm	Open Class	Ballroom Technique	
6 pm	Newcomers 1+2	Ballroom Syllabus	
7 pm	Youth Performing Team	Ballroom Show	

TUESDAY - SMALL FLOOR

5 pm	Juvenile 1	Exercise & Show	
6 pm	Juvenile 2	Exercise & Show	

WEDNESDAY - MAIN FLOOR

5 pm	Newcomers 1+2	Int'l Latin Syllabus	
6 pm	Youth Performing Team	Int'l Latin Style Show	
7 pm	Youth Performing Team	Theater Company	

WEDNESDAY - SMALL FLOOR

5 pm	Juvenile 1	Exercise & Show	
6 pm	Juvenile 2	Exercise & Show	

THURSDAY - MAIN FLOOR

5 pm	Youth Performing Team	Rhythm / Jazz	
6 pm	Junior Performing Team	Theater Company	
7 pm	1st & 3rd Thursday	Open Self Practice & Rounds	Payment by attendance

THURSDAY - SMALL FLOOR

5 pm	Newcomers	Rhythm	
6 pm	Juvenile 2	Exercise & Show	

FRIDAY - MAIN & SMALL FLOOR

5 pm	Open	Rus. Speaking Kids Theater	
*6 pm	Open	Theater Company	*NO COST

- **According to enrollment numbers schedule may be adjusted**
- *Friday 6pm Theater class is Free of Cost
- Director will announce which group will rehearse during the beginning of each week

PAYMENT AGREEMENT

I agree and understand my monthly tuition in the amount of \$_____ will be paid by the 3rd of the month while I am enrolled at MPAA.

In the event that change in number of classes occurs, contract will be adjusted accordingly.

Initials_____

CANCELLATION POLICY

All cancellations must be submitted in writing by completing and submitting the withdrawal form by the 15th of the month.

WITHDRAWAL FORM

We hope you have enjoyed your classes at Malko Performing Arts Academy. Thank you for your business. If your form is submitted by the 15th, your account will not be charged for tuition the following month. If your form is submitted after the 15th, a final month of tuition will be debited to your account. There is no fee for withdrawal. Please complete the form below and we will contact you if there are any issues.

We will miss you!

STUDENT NAME:

PARENT/GUARDIAN NAME:

PLEASE WITHDRAW MY CHILD FROM THE FOLLOWING CLASSES:

DATE OF LAST CLASS: _____

REASON FOR LEAVING: _____

Parent/Guardian signature

Date: _____

DISMISSAL FROM THE ACADEMY

A member may be dismissed from the Academy for any of the following reasons:

9. Disruptive behavior by the dancer or parent in, before or after class, rehearsals, and at a performance or competition
2. Excessive absences/lateness to class, practice or performance. You may be ask to stay out of a performance if you show up late.
3. Violations of this entire contract
4. Inappropriate behavior by the dancer or parent.
5. Negative attitude of the dancer or parent that affects the team as a whole or an individual teammate.
6. FAILURE TO MEET FINANCIAL OBLIGATIONS

COMPETITIONS

Competitions fees and conditions vary by area of event and level of students.

For more information contact, competition coordinator, Irina Vinogradova

irina@malkodance.com

REQUIRED UNIFORM

MPAA Jacket (**about \$50 due in the fall**)

Wearing the same dance wear for rehearsal will help dancers become more uniform in their movement and will help the instructor, creative director see more clearly corrections and adjustments that need to be made; uniforms also make the dancers more professional in their behavior.

COSTUMES

Unless otherwise advised, costumes, shoes, tights, and accessories are the responsibility of each family. Every effort is made to keep costumes affordable. Costumes are typically **\$50-\$100 for each piece, each dancer.**

Initials_____

REHEARSALS

Extra weekend and evening rehearsals are often required, particularly prior to performances and main shows. A tentative schedule will be provided once show/competition dates are set (usually summer based on theater and competition schedule availability). It is safe to plan for 3-4 weekends of rehearsals immediately prior to theatrical production and the end of season Final Production.

Fee: \$5 per student

Initials_____

TICKET SALES

EVERY family is expected to sell 10 tickets to each show your child/children is/are performing in. If 10 tickets are not sold one week prior to the show opening, an assessment of \$15 per ticket will be charged to your account.

Initials_____

PHOTOS

ALL professional photos taken of all students are proprietary property of MPAA and will be used solely for purposes of promotional material, academy boards, and show programs.

All sitting fees and prints of images are the responsibility of the parents.

Initials_____

HOLIDAY CLOSURES 2018-2019 SEASON

LABOR DAY: MONDAY, SEPTEMBER 3, 2018

HALLOWEEN: WEDNESDAY, OCTOBER 31, 2018

THANKSGIVING: THURSDAY, NOVEMBER 22 - SUNDAY, NOVEMBER 25, 2018

WINTER RECESS: SATURDAY, DECEMBER 22 – WEDNESDAY, JANUARY 2, 2019

EXCEPTION: Participants of Russian Speaking Kids New Year Celebration;

Friday December 28 is Rehearsal for Saturday, December 29 Event

PRESIDENTS DAY: MONDAY, FEBRUARY 18, 2019

SPRING RECESS: MONDAY, APRIL 15 -SUNDAY, APRIL 21, 2019

MEMORIAL DAY: FRIDAY, MAY 24 - MONDAY, MAY 27, 2019

LIABILITY DISCLAIMER

I, hereby acknowledge that the use of the facilities of Malko Performing Arts Academy will require physical dedication and at times exertion, and hereby assume the risk of any injury or damage to person or personal property resulting from or in connection with the user by me of any of the facilities and programs provided by, or my presence upon the premises of Malko Dance Academy, its owners, agents, officers, employees, representatives and insurers, and agree to defend, indemnify, and hold them harmless of any claim, demand, action or cause of action for injury, damage or loss to person or property asserted by or accruing in favor of me.

Parent/Guardian Name (Printed)

Date

Parent/Guardian Signature

PARENT / GUARDIAN AGREEMENT

I have read and understand the MPAA Company contract and understand the responsibilities that I have on this season. I have discussed the requirements, responsibilities and financial commitment with my student and spouse.

If separated or divorced family, I have discussed this contract with all parents/guardians for this student. With this understanding, I am giving this student my permission to be a member of a company. I agree to support and uphold this contract and my financial obligations.

Parent/Guardian Name (Printed)

Date

Parent/Guardian Signature